

# Application Checklist



So we may process your application quickly, please provide copies of items listed below. Additional documentation may be required for loan approval.

- Copy of driver's licenses for each borrower
- Most recent pay stub showing year to date (at least 30 days) earnings
- W2s for last two years
- All pages of most recent asset statements covering two full month(s)
- All pages of complete signed & dated federal tax returns including all schedules - 2 years
- Most recent 401K/retirement statement – all pages
- Copy of last mortgage statement (for refinances)
- Purchase agreement signed by all parties (for home purchase transactions)

## **If Applicable**

- Social security income award letter
- Pension/retirement award letter
- Disability income award letter
- Completed gift letter signed and dated by gift source and all borrowers
- Divorce decree – all pages
- If self-employed or commissioned, most current year to date profit & loss statement
- Proof of child support